

**Erasmus+ Programme**

**Key Action 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional[[1]](#footnote-1) agreement 2017-2020**

**between programme countries**

**[Minimum requirements][[2]](#footnote-2)**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[3]](#footnote-3)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| Ondokuz Mayis University | TR SAMSUN01 | Emine Bol Yazıcı  Erasmus Institutional Coordinator  Ondokuz Mayıs University, International Relations Office, Atakum-Samsun, 55200 TURKEY  Tel: +90-362-3121919 (Ext: 1613)  Fax: +90-362-4576091  e-mail: [eminebol@omu.edu.tr](mailto:eminebol@omu.edu.tr)  [erasmus@omu.edu.tr](mailto:erasmus@omu.edu.tr) | <http://erasmus-en.omu.edu.tr/>  <http://ebs.omu.edu.tr/en/ondokuz-mayis-university.html> |
|  |  |  |  |

**B. Mobility numbers[[4]](#footnote-4) per academic year**

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | ***Study cycle [short cycle, 1st , 2nd or 3rd] \**** | **Number of student mobility periods** | |
| Student Mobility for Studies  *[total number of months of the study periods or average duration\*]* | *Student Mobility for Traineeships \** |
| TR SAMSUN01 |  |  |  | 1st, 2nd, 3rd | 2 x 10 | 2 x 3 |
|  | TR SAMSUN01 |  |  | 1st, 2nd, 3rd | 2 x 10 | 2 x 3 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching  *[total number of days of teaching periods or average duration \*]* | *Staff Mobility for Training \** |
| TR SAMSUN01 |  |  |  | 1 TEACHER x 1 WEEK | 1 |
|  | TR SAMSUN01 |  |  | 1 TEACHER x 1 WEEK | 1 |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level[[5]](#footnote-5)** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| TR SAMSUN01 |  | Turkish |  | English B1 | English B2 |
|  |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

Ondokuz Mayis University (TR SAMSUN01) does not have a selection criterion for incoming students and staff. We rely on each partner university selecting their student/staff according to their national Erasmus selection criteria. All staff and students will be accepted in accordance to the Erasmus Inter-Institutional Agreement with only some exceptions:

For incoming placement students:

-depending on the availability of the relevant department and the suitability of the dates.

For incoming teaching and training staff:

-depending on the availability of the relevant department and the suitability of the dates.

OMU has the infrastructure to welcome students and staff with disabilities but certain arrangements can only be made with information prior to the mobility.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| TR SAMSUN01 | 15 July | 15 November |
|  |  |  |

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **4** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **3** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

*The present Bilateral Agreement will be valid for the academic year(s) mentioned above unless either side terminates the present Agreement in writing by* ***September 30th*** *of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

**F. Information**

**1. Grading systems of the institutions**

TR SAMSUN01: <http://erasmus-en.omu.edu.tr/>

GRADING SCHEME AND GRADES

Absolute or Relative Grading System can be used for assessment of the students. The system to be used in the programs are announced before the beginning of the academic year after the decision and approval of the Senate. The statistical distribution chosen for the Relative Grading System is defined in the related regulation of the Senate and is announced in the University web site.

All assessment procedures are based on ECTS Credits.

GRADING SCHEME FOR ABSOLUTE ASSESSMENT

a)Faculty of Medicine

|  |  |  |  |
| --- | --- | --- | --- |
| GRADE POINTS | GRADE | DEGREE | MARK |
| 4.00 | AA | Excellent | 90-100 |
| 3.50 | BA | Very Good | 85-89 |
| 3.00 | BB | Good | 80-84 |
| 2.50 | CB | Average | 75-79 |
| 2.00 | CC | Satisfactory | 60-69 |
| 1.50 | DC | Fail | 40-59 |
| 1.00 | DD | Fail | 20-39 |
| 0.00 | FF | Fail | 0-19 |
| 0.00 | FD | No Attendance |  |
| 0.00 | FG | Did not sit for exams /fail |  |

b)Other Higher Education Units

|  |  |  |  |
| --- | --- | --- | --- |
| GRADE POINTS | GRADE | DEGREE | MARK |
| 4.00 | AA | Excellent | 90-100 |
| 3.50 | BA | Very Good | 85-89 |
| 3.00 | BB | Good | 75-84 |
| 2.50 | CB | Average | 70-74 |
| 2.00 | CC | Satisfactory | 60-69 |
| 1.50 | DC | Fail | 40-59 |
| 1.00 | DD | Fail | 20-39 |
| 0.00 | FF | Fail | 0-19 |
| 0.00 | FD | No Attendance |  |
| 0.00 | FG | Did not sit for exams /fail |  |

According to letter grades

a) (AA), (BA), (BB), (CB) and (CC) are considered as successful for undergraduate education.

Other letter grades:

a) G : pass grade for non-credit courses

b) M : grade for the courses considered “exempted”; e.g. the previously taken and recognized courses of the transferred students.

c) MZ: Grade incomplete for the students who did not attend any of the exams with an excuse, after completion of the make up exams, changed with the final grade

d) DC, DD, FF fail

e) FD : No Attendance

f) FG : Not attended to exams /fail

g) E : Grade incomplete for the practical courses,

G, E and M grades are not counted for GPA and CGPA calculations.

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR SAMSUN01 | Mrs. Betul Yıldırım  [betul.yildirim@omu.edu.tr](mailto:betul.yildirim@omu.edu.tr)  erasmus@omu.edu.tr  +90-362-3121919 (Ext. 1606) | <http://erasmus-en.omu.edu.tr/general-information/visa-and-residence-permit/> |
|  |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR SAMSUN01 | Mrs. Betul Yıldırım  [betul.yildirim@omu.edu.tr](mailto:betul.yildirim@omu.edu.tr)  erasmus@omu.edu.tr  +90-362-3121919 (Ext. 1606) | <http://erasmus-en.omu.edu.tr/general-information/health-and-insurance/> |
|  |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| TR SAMSUN01 | Mrs. Betul Yıldırım  [betul.yildirim@omu.edu.tr](mailto:betul.yildirim@omu.edu.tr)  erasmus@omu.edu.tr  +90-362-3121919 (Ext. 1606) | <http://erasmus-en.omu.edu.tr/general-information/accommodation/> |
|  |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[6]](#footnote-6)** |
| TR SAMSUN01 | Emine Bol Yazıcı  Erasmus Institutional Coordinator |  | C:\Users\emine\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\8KA4ZXYG\imza-1.jpg |
|  |  |  |  |

1. Inter-institutional agreements can be signed by two or more higher education Institutions [↑](#footnote-ref-1)
2. Clauses may be added to this template agreement to better reflect the nature of the institutional partnership. [↑](#footnote-ref-2)
3. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-3)
4. Mobility numbers can be given per sending/receiving institutions *and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-4)
5. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-5)
6. Scanned signatures are accepted [↑](#footnote-ref-6)